

MPQC Directory of Products and Services

June 2009



Developing People through Partnership





THE MINERAL PRODUCTS QUALIFICATIONS COUNCIL is a membership organisation, whose members are drawn from a wide range of stakeholders in the extractive and mineral processing industries including trade associations, all the majors, large and small independents and SMEs; all of whom have representation on the Mineral Products Qualifications Council, which meets regularly to consult on every aspect of our activities.

We provide an extensive range of training services, courses and comprehensive competence assessment services including N/SVQs through the Skills Centre Division and our Awarding Body Division.

Our aim is to provide an efficient and high quality service that works for our members and other stakeholders, achieved by our team of professionals with a diverse range of skills and experience dedicated to meeting the Industry's training and development needs and consistently exceeding our customers' expectations.

We recognise that training and competence assurance are expensive investments, in terms of money and time, and cost-effective solutions are not always available off the shelf. We, therefore, seek to work with our customers to provide approaches to people development that produce cost-effective effective outcomes with maximum return on investment, based on our belief that training and development are continuing processes, and not one-off events.

Whilst we can arrange the delivery of externally accredited courses such as, for example, IOSH Managing Safely, we do so using trainers experienced in the extractive and mineral processing industries who deliver such courses in the context of the delegates' work experience.

However, most of our training courses are bespoke products specifically developed in partnership through Industry Consultation, or with individual companies.

We deliver in-company packages for those companies requiring them, and provide public courses open to all-comers at venues throughout the UK in order to provide access to our training for organisations for which in-company training is not feasible.

HOW TO CONTACT US

In order that our projects run smoothly each area of our business is under the control of a member of field staff dedicated to that activity and accountable for delivery of the service. Information on our products and services and who is responsible for each of them can be obtained from our head office in St Albans by:

Telephone on 01727 869008

Email at info@mpskills.co.uk

Website: www.mp-qc.org



Membership

The Mineral Products Qualifications Council is the dedicated training and awarding organisation for the Extractive and Mineral Processing Industries that has replaced the former EPIC Training and Consulting Services and EMP Awarding Body. Its primary role is to work with Industry to design up-to-date training, qualifications and assessment solutions in order to help employers to both develop, and maintain, a competent workforce.

MPQC has the support of the major aggregate/mineral processing companies, trade associations, including Mineral Products Association [MPA]; British Aggregates Association [BAA]; CoalPro and Mining Association of UK [MAUK], professional bodies such as the Institutes of Quarrying, Asphalt Technology and Materials, Minerals and Mining. It is also has a close working relationship with Proskills, the Sector Skills Council for Manufacturing and Processing Industries.

The main benefits of membership are:

- Discounts on a range of training and assessment services
- Access to information and advice on current best practice in training and assessment for the industry
- Involvement in the development of raising the standards in training and assessment services for the industry
- Using MPQC to voice and represent the training and assessment interests of the industry to many external organisations including Proskills, HSE and qualifications regulatory bodies
- Every member is provided with a dedicated Account Manager

Membership is open to any organisation or self employed person working within or supplying services to the Extractive and Mineral Processing Industries.

To apply for membership, please contact MPQC at in St Albans by:

Telephone on: 01727 869008, or via

Email at: info@mpskills.co.uk

THE MINERAL PRODUCTS QUALIFICATIONS COUNCIL DIRECTORY

We are pleased to publish this first edition **The MPQC Products and Services Directory**, which provides information on our range of training and assessment services and supporting products.

Most of the courses listed and described in the **Directory** are the bespoke product of collaboration and consultation with MPQC members and other customers and Industry stakeholders. However, in order to provide a comprehensive service to our customers, we also provide externally accredited courses, both generic and industry-specific.

All our services can be delivered in-company and most of them can be customised to incorporate individual company requirements. Our courses cover health and safety, environmental management, geotechnical and quarry design, personal development, trainer skills, development and operator skills. We also have the capability to design and deliver courses on other topics, such as minerals planning, sustainability and related issues where there is a demand.

In addition to our training services outlined above, our N/SVQ Approved Centre can deliver specific qualifications designed for our Industry and supported by relevant focused training for candidates, where this is required.

Our aim is to ensure that our services meet not only your requirements, but your expectations and everyone involved in delivering the MPQC service is committed to quality and our customers' satisfaction.

Our overriding philosophy is that for training to be effective it must be relevant and learner focused and backed up by the appropriate expertise. Our trainers and assessors all have extensive experience in the Industry, as well as an excellent technical understanding of their respective disciplines. Many also have experience of working outside the extractive and mineral processing industries, which we believe gives an added dimension to their capability. Our training programmes are structured and their content is based what our customers advise us they need based, on the continuing development of their staff, but our trainers do not follow scripts, they work through the training in partnership with the delegates to provide learning that will apply in the workplace and our quality assurance ensures that they do this consistently.

Our list of training courses is extensive, but if you are looking for one we don't appear to have, please contact us and we will be happy to discuss your requirements and provide the training you want, wherever possible.

Contact Details

For further details, contact MPQC at in St Albans by:

Telephone on: 01727 869008, or via

Email at: info@mpskills.co.uk or visit our website at

Website: www.mp-qc.org

Contacts Information

Our aim is to provide an efficient and high quality service that meets all your training and development, assessment and qualification needs and works for you. We believe it is important that you can contact us easily and that we respond quickly, so here's how to get in touch. If we can't answer your query, we will know somebody who does! We look forward to hearing from you.

For further **general enquiries**, or to book courses or order products or publications, advice on membership, please contact MPQC Head Office at:

Alban Row, 27-31 Verulam Road, St Albans, Herts, AL3 4DG

Tel: 01727 869008

Fax: 01727 843318

Email: info@mpskills.co.uk

Web site: www.mp-qc.org

For **specific enquiries** about health and safety training and development and consultancy; environmental training and development and consultancy; geotechnical training and consultancy, and driver training and development and consultancy, please contact David Allan direct by;

Tel: 01773 823 442

Mobile: 07730 420335

Email: david.allan@mpawards.co.uk

For **specific enquiries** about mobile plant training and operator assessment and instructor training, please contact Graham Crawshaw direct by:

Tel: 01765 609898

Mobile: 0772 519 6225

Email: graham.crawshaw@mpawards.co.uk

For **specific enquiries** about competence assurance, please contact David Hudson direct by;

Tel: 01989 563421

Mobile: 07974 936 723

Email: david.hudson@mp-qc.co.uk

For **specific enquiries** about NVQs, please contact Trish Jagger direct by:

Mobile: 07967 583634

Email: trish.jagger@mpskills.co.uk

The MPQC Products and Services Directory Listings 1

Product or Service	Duration
MPQC Membership	Annual Renewal
Consultancy Services	By Arrangement
Blasting Operations Audit Course	
Explosives at Quarries Guidance Note Series Number One: Misfires Number Two :Operators’ Rules for Shotfiring Operations Number Three :Blasting Specification Number Four: Training, Competence &Appointments Number Five: Surveying Number Six: Duties	Available singly, or as a complete set
Externally Accredited Courses	
IOSH Managing Safely	5 day Option
IOSH Managing Safely	4 day Option
Bespoke MPQC Courses: Health and Safety	
Directors' and Senior Managers’ Responsibilities for Health and Safety Workshop	1/2 day Option
Directors' and Senior Managers’ Responsibilities for Health and Safety Workshop, 2 workshops run back to back in morning afternoon sessions)	1 day Option
Clay Quarries’ Management	3 days
Supervising Safety in Quarries	2 days
Introduction to the Quarries Regulations and ACoP	1 day
Exploring the Quarries Regulations and ACoP	2 days
Risk Assessment	1 day
Permit to Work and Safe Systems of Work	1/2 day
Permit to Work and Safe Systems of Work, (two courses run back to back, am and pm, same day)	1 day Option
Quarry Safety Inspections	1 day
Effective Safety Committees	2 days
Understanding Safety Committees	1 day
Worker Involvement: In Partnership with Management	1 day
Management of Contractors: A Partnership Approach	1 day
Introduction to the CDM Regulations 2007	1 day
Managing Site Asbestos Safety	1 day
Managing Work in Confined Spaces	1 day
Safe Entry into Confined Spaces	2 days
Safe Entry into Confined Spaces Refresher	1 day

All half-day courses can be delivered back to back in morning and afternoon sessions on the same day, and two different half-day courses can be delivered in the same way.

The MPQC Products and Services Directory Listings 2

Health and Safety Awareness for Operatives	1 day
Fire Safety Awareness	1/2 day
Fire Safety Awareness, (two courses run back to back, am and pm, same day)	1 day Option
Toolbox Talk Delivery Skills	1 day
Bespoke MPQC Courses: Geotechnical	
Geotechnics and Quarry Design for Quarry Managers	
Geotechnics for Quarry Supervisors	1 day
Bespoke MPQC Courses: Environmental Management	
Site Environmental Management for Senior Managers	3 days (or 2 + 1 staggered)
Site Environmental Management for Supervisors	2 days
Driver Training and Development	
Site Safety Awareness and Safe Behaviour for Road Hauliers, leading to the MPQC, (EPIC), Driver Skills Card	1 day
Driver CPC Periodic Training: Site Safety Awareness and Safe Behaviour for Road Hauliers Safe and Fuel Efficient Driving, (SAFED) Driver's Hours and Working Time Directive Introduction to Digital Tachographs Vehicle Condition Checks Safe Unloading and Loading of Vehicles Dealing with Incidents and Emergencies Customer Service	Various, 1/2 day and 1 day, providing full 37 hours' training requirement
NVQ: Driving Goods Vehicles Levels 2 and 3	
Mobile Plant Training and Operator Competence Scheme	
Mobile Plant Operator Competence Scheme	3 days
Bespoke MPQC Courses: Trainer Development	
Instructional Techniques	3 days
MPQC NVQ/SVQ Approved Assessment Centre	
Range of Specific Qualifications	See Information Brief

All half-day courses can be delivered back to back in morning and afternoon sessions on the same day, and two different half-day courses can be delivered in the same way.



Consultancy Services

There are so many ways to consider and address skills issues in the extractive and mineral processing industries that it can be, and is often, confusing to know which the best organisation is to trust for giving advice and getting it right.

Why?

Employers want advice from MPQC because of its track record since 1982, and because it that works in partnership with industry to provide tailored solutions designed to provide the highest industry standards and delivered by industry experts.

What?

A range of advice can be offered on all aspects of training, assessment, qualifications and continuing professional development.

How?

By calling the MPQC office and discussing your needs with one of the MPQC's members of staff.

Where?

The advice can be offered via the telephone, internet or face to face.

When?

Anytime this is convenient to the customer.

Contact Details

For further details, or to make an appointment, contact MPQC at in St Albans by:

Telephone on: 01727 869008, or via

Email at: info@mpskills.co.uk

Explosives at Quarries - Guidance Notes

This is a series of six **Guidance Notes** which have been produced to help quarry management comply with the Quarries Regulations 1999 covering:

Misfires: Guidance Note 1 covering:

- Introduction
- Relevant Legislation
- Recognition of Misfires
- Post Blast Inspection
- In the Event of a Misfire
- Causes of Misfires
- Determining the Cause of a Misfire
- Avoiding Misfires
- Dealing with Misfires

Operators' Rules for Shotfiring Operations: Guidance Note 2 covering:

- Introduction
- Relevant Legislation
- Procedure for Shotfiring Operations
- Assessment of the Potential Danger of Accidental Initiation
- Procedures for Assessment of the Danger Zone
- Notice of Times when Shotfiring is Permitted
- Warning Systems
- Inspection of the Blast Site After Firing
- Arrangements to Safeguard all Persons in the Event of a Misfire and for Dealing with Misfires
- A Procedure for Safeguarding Charged Shotholes Left Overnight
- Enforcing the Rules
- A Procedure for the Appointment of Explosives Supervisors
- A Procedure for Appointing Shotfirers, Trainee Shotfirers, Storekeepers and Other Explosives Personnel
- A Procedure for Ensuring Compliance with the Rules (Monitoring Arrangements)
- A Procedure for the Mixing of Explosives on Site

Blasting Specification: Guidance Note 3 covering:

- Introduction
- General Approach
- Relevant Legislation
- Avoidance of Fly rock
- Avoidance of Misfires in Blasting Specification
- Creation of Well-Fragmented Rock Piles and Stable Face Conditions After Blasting
- Blasting Specification Contents
- Systematic Review of Blasting Specifications

Explosives at Quarries - Guidance Notes continued...

Training, Competence and Appointments: Guidance Note 4 covering:

- Introduction
- Relevant Legislation
- Training, Competence and Appointments
 - General
 - Operator
 - Explosives Supervisor
 - Shotfirer
 - Trainee Shotfirer
 - Other Personnel
- Keeping Technical Competence Up to Date

Surveying: Guidance Note 5 covering:

- Introduction
- Relevant Legislation
- Training
- Safety Procedures in Surveying Operations
- Surveying Procedures
- Face Profiles
- Checking Holes
- Computer Outputs
- Choice of Scale
- Glossary

Duties: Guidance Note 6 covering:

- Introduction
- Relevant Legislation
- Operator's Duties
- Explosives Supervisor's Duties
- Shotfirer's Duties
- Explosives Storekeeper's Duties
- Duties – General

Contact Details

For further details, or to place an order, contact MPQC at in St Albans by:

Telephone on: 01727 869008, or via

Email at: info@mpskills.co.uk

Blasting Operations Auditors Course

Who should attend?

Those persons who wish to become approved auditors for the MPQC Blasting Operations continuing competency scheme which is approved by the Quarries National Joint Advisory Council (QNJAC). **Note** that only those persons who are approved by the Mineral Products Qualification Council Awarding Body as Assessors for the S/NVQ in Blasting Operations can attend this course.

Aims

To provide course members with the knowledge and understanding of how the auditing process works and how the auditing report needs to be completed in order to ensure the continuing competence of those involved in the blasting operations is maintained to a standard as agreed by QNJAC.

Content

- Why are we where we are now?
- Why continuing competence?
- Qualifications to becoming a continuing competence auditor
- The auditing of auditors
- The shotfiring continuing competence audit
- The explosives supervisor continuing competence audit
- Future continuing competence audits
- Cost structure for continuing competence audits
- Future action plans

Number of delegates

Minimum 3, maximum 6

Duration and delivery options

A one day “off the job” training course followed by a one day on-site audit under assessment. The audit undertaken under assessment may be for a Shotfirer or for an Explosives Supervisor. Following successful completion of the on-site audit candidates will be issued with an MPQC Blasting Operations Card – Auditor for the category of audit for which the assessment was undertaken. If the audit was undertaken on an Explosives Supervisor then the candidate will automatically be able to undertake further audits on Shotfirers and Explosives Supervisors. If the audit was undertaken for a Shotfirer then the auditor would only be qualified to undertake further audits on Shotfirers only. If they wished to undertake audits for Explosive Supervisors then a further on-site assessment for an Explosive Supervisor would need to be arranged.

Contact details

For further details, or to make a booking, contact MPQC at in St Albans by:

Telephone on: 01727 869008, or via

Email at: info@mpskills.co.uk

IOSH Managing Safely

Who should attend?

Managers, supervisors, SHE advisors, and others with responsibility for, or significant involvement in, workplace safety. This course is useful preparation for those intending to achieve the NVQ in Health, Safety and Environmental Management in Quarries at levels 3 or 4.

Course Aims

To ensure that safety requirements are appreciated by persons employed as line managers, and as SHE advisors to line managers, and to enable them to review their own company or departmental systems for safety and to use them effectively, or to improve them by the introduction of new controls or implementing changes to improve safety in the workplace.

Content

- Managing Safely
- Reactive Monitoring
- Risk assessment and risk control
- Health and safety legislation
- Common hazards
- Active monitoring
- Site-specific hazards

Number of delegates

This course is intended for a minimum of 6 and, maximum of 12 delegates. If your requirements differ from this, please discuss it with us.

Duration and delivery options

The course comprises of lectures, discussions and group exercises. Assessment is by means of written multiple-choice tests and a practical workplace project. Various delivery options are available, including a **4-day course**, (excluding workplace project), a **5-day course**, (inclusive of workplace project and day release options, to meet most companies' requirements).

Contact details

For further details, or to make a booking, contact MPQC at in St Albans by:
Telephone on: 01727 869008, or via
Email at: info@mpskills.co.uk.

Directors' and Senior Managers' Responsibilities for Health and Safety Management Workshop

Who should attend? Board members, directors and senior managers with responsibilities for health and safety managers and whose role affected by current pertinent legislation and statutory duty.

Aims. To provide directors and senior management with a clear understanding of the moral, business and legal case for the management of health and safety. The workshop will introduce proactive and reactive management together with an introduction to behavioural safety.

Content

- ❖ Health and Safety Management
 - ❖ The Business Case
 - ❖ Health and Safety Management Systems
- ❖ Legal Terminology
 - ❖ Civil and Criminal law
 - ❖ Acts, Regulations, Approved Codes of Practice and Guidance
 - ❖ Absolute duty
 - ❖ So far as is practicable
 - ❖ So far as is reasonably practicable
 - ❖ Negligence
 - ❖ Contributory negligence
 - ❖ Vicarious liability
 - ❖ Overview of the relevant legislation
- ❖ Health and Safety at Work etc Act 1974
- ❖ Management of Health and Safety at Work Regulations 1999
- ❖ Quarries Regulations 1999
- ❖ The Corporate Manslaughter and Corporate Homicide Act 2007
- ❖ Health and Safety (Offences) Act 2008
- ❖ Police and Criminal Evidence Act 1984
- ❖ Responsibilities
- ❖ Behavioural Based Approach to Building a Positive Safety Culture

Number of delegates. A minimum of 4 and a maximum of 15 delegates.

Duration and delivery options. This half-day workshop is intended to be highly interactive and participants will be encouraged to engage in discussion throughout. Where applicable, two workshops can be run in one day, back to back in morning and afternoon sessions for different groups.

Contact details

For further details, or to make a booking, contact MPQC at in St Albans by:

Telephone on: 01727 869008, or via

Email at: info@mpskills.co.uk.

Clay Quarries' Management

Who should attend?

Anyone appointed to manage a clay quarry under Regulation 8 of the Quarries Regulations, 1999.

Aims

To provide delegates with the basic knowledge of safety, health, environmental management issues and of aspects of geotechnics and quarry design to assist them in the discharge of their duties.

Content

Module 1: SHE Awareness for Managers of Clay Quarries

- Health and Safety Legislation
- Managing Health and Safety on Site
- Vehicle Safety
- Environmental Issues
- Occupational Health and Welfare
- Electricity in the Workplace
- Machinery Safety.

Module 2: Procedures for Design, Safe Working and Inspection of Excavations, Tips and Stockpiles.

- Hazards and Definitions
- Soil Slope Stability
- Rock Slope Stability
- Rockfall Hazard
- Inspections and Record Keeping
- Geotechnical Appraisals and Significant Change
- Site Visit
- Geotechnical Assessments
- Quarry Design
- Excavations and Tips Rules
- Risk Assessments and Safe Systems of Work

Number of delegates. A minimum of 4 and a maximum of 10 delegates.

Duration and delivery. This is an intensive 3 day course, delivered in modular format over **three days**, the modules comprising safety health and environmental management, and geotechnical and quarry design aspects for managers, respectively. The course utilises tutorial input, group exercises, DVD, fieldwork. The five assessments include multiple-choice, written exam and practical exam. Delegates successfully completing the course are awarded the MPQC Awarding Body Certificate of Achievement.

Contact details

For further details, or to make a booking, contact MPQC at in St Albans by:

Telephone on: 01727 869008, or via

Email at: info@mpskills.co.uk.

Supervising Safety in Quarries

Who should attend?

Managers of small quarries, assistant managers at larger units, foremen team leaders, and other supervisors in quarries, with or without experience of the post. The course style is participative, encouraging members to share their experiences under the guidance of the trainer.

Aims

To provide delegates with an increased awareness of general health and safety issues as well as the knowledge and skills to supervise safety in quarries. The course provides some of the underpinning health and safety knowledge for the NVQ in Health, Safety and Environmental Management in the Extractive and Mineral Processing Industries.

Content

- Overview of Health and safety Legislation
- The Role of the Supervisor in Accident Prevention and Investigation
- Health and Safety Management
- Quarry Safety Inspections
- Vehicle Safety in Quarries
- Controlling Risks in Quarries
- Permit to Work and Safe Systems of Work
- Behavioural Safety Awareness

Number of delegates

This course is intended for a minimum of 6 and, maximum of 12 delegates. If your requirements differ from this, please discuss it with us.

Duration and delivery options

This is an assessed **two-day** course, comprising of lectures, discussions and group exercises. Multiple - choice knowledge tests on both days, lead to the award of the MQPC Achievement.

Contact details

For further details, or to make a booking, contact MPQC at in St Albans by:

Telephone on: 01727 869008, or via

Email at: info@mpskills.co.uk.

Introduction to the Quarries Regulations and ACoP

Who should attend?

Those with responsibility for, or interest in, the application of the regulations and who need a basic introduction to Regulations, Code of Practice and Guidance.

Aims

To provide delegates with an overview of the Quarries Regulations and ACoP and familiarise delegates with their content.

Content

The content may vary according to the requirements of the delegates on a particular course may include, but not be restricted to:

- Introduction to the Legislation relevant to Quarries
- Overview of the Quarries Regulations 1999
- Health and Safety documentation
- Training and Competence
- Management Structure
- Introducing rules and schemes
- Workplace inspections
- Explosives and shot-firing
- Health surveillance
- Cooperation and Participation

Number of delegates

A minimum of 4 and maximum of 12 delegates.

Duration and delivery

This is a **one-day** course consisting of short lectures, discussions and group exercises. Delegates completing the course will receive the MPQC Certificate of Training.

Contact details

For further details, or to make a booking, contact MPQC at in St Albans by:
Telephone on: 01727 869008, or via
Email at: info@mpskills.co.uk.

Exploring the Quarries Regulations and ACoP

Who should attend?

Whilst anyone who requires a working knowledge of the Regulations will benefit from it, this course is particularly suitable for managers at quarries, or plants associated with quarries where the legislation applies.

Aims

To familiarise delegates with the main requirements of the Quarries Regulations 1999 and enable them to efficiently navigate the regulations, ACoP and Guidance to them in their practical application.

Content

The course content may vary depending upon the needs and background of the delegates, or changes in emphasis due to prevailing; however, typical content will be derived from the following:

- The Structure of the Regulations and Supporting Information
- Understanding of the interaction between The Health and Safety at Work, etc Act, and secondary legislation
- Navigating the Quarries Regulations
- Interpretation and General Matters
- Health and Safety Management
- Risk Control
- Additional Health and Safety Requirements
- Explosives
- Excavations and Tips
- Duties of Employers and Participation and Duties of Persons at Work.
- Repeals, Modifications and Revocations

Number of delegates

A minimum of 4 and a maximum of 12.

Duration and delivery

A highly interactive **two-day** course where the emphasis is on group work facilitated by the trainer.

Contact details

For further details, or to make a booking, contact MPQC at in St Albans by:

Telephone on: 01727 869008, or via

Email at: info@mpskills.co.uk.

Risk Assessment

Who should attend?

Managers, supervisors, team leaders, safety representatives, health and safety advisors and the self employed and anyone whose job requires them to carry out a risk assessment.

Aims

To provide delegates with the, knowledge, skills and opportunity to practice a practical methodology required to carry out simple risk assessment in the workplace.

Content

- An introduction to risk assessment
- Legal requirements for risk assessment
- Hazard identification
- Assessing risks in the workplace
- Practical risk assessments
- Safe Systems of Work and Permit to Work
- Recording and reviewing risk assessments.

Number of delegates

This course is intended for a minimum of 6 and maximum of 12 delegates.

Duration and delivery

This is an assessed **one-day** course consisting of short lectures, discussions, a group exercise, multiple-choice assessment and a practical assessment. The MPQC Certificate of Achievement is awarded to delegates successfully completing the course.

Contact details

For further details, or to make a booking, contact MPQC at in St Albans by:

Telephone on: 01727 869008, or via

Email at: info@mpskills.co.uk.

Permits to Work and Safe Systems of Work

Who should attend?

Anyone who is responsible for preparing, or implementing a Permit to Work or Safe System of Work.

Aims

To provide delegates with the knowledge and skills they require to develop safe systems of work and to understand when and how to use permits to work. By the end of the course, delegates will be able to develop, implement and maintain safe systems of work.

Content

- The Legal Requirement for Safe Systems of Work and Permits to Work
- Safe Systems of Work
- Compiling a Safe System of Work
- Permits to Work

Number of delegates

A minimum of 4 and a maximum of 12 delegates.

Duration and delivery

This is a highly participative **half-day** course, where the emphasis is on the delegates learning by doing. Where applicable, two workshops can be run in one day, back to back in morning and afternoon sessions for different groups.

Contact details

For further details, or to make a booking, contact MPQC at in St Albans by:

Telephone on: 01727 869008, or via

Email at: info@mpskills.co.uk.

Quarry Safety Inspections

Who should attend?

Anyone who carries out workplace inspections and others who supervise or advise on inspections, as well as members of safety committees.

Aims

To enable delegates to understand the requirements for inspections in quarries and provide them with them with the knowledge to plan and conduct them effectively with the ultimate goal of improving workplace safety.

Content

- Legal requirements for inspections in Quarries
- The written scheme of inspections for Quarries
- Hazard Identification and Inspection Techniques
- Using and Developing an Inspection Checklists
- Behavioural Safety Considerations

Number of delegates

A minimum of 4 and maximum of 12 delegates.

Duration and delivery

This is an assessed **one-day** course consisting of short lectures, discussions, a group exercise, multiple-choice assessment and a practical assessment. The MPQC Certificate of Achievement is awarded to delegates successfully completing the course.

Contact details

For further details, or to make a booking, contact MPQC at in St Albans by:

Telephone on: 01727 869008, or via

Email at: info@mpskills.co.uk.

Effective Safety Committees

Who should attend?

Members of health and safety committees or those who are aspiring to the position and also for health and safety advisors who are directly involved with committees or the training of committees.

Aims

To improve course members' knowledge and understanding of the requirements for safety committee members, including safety representatives and safety committees and enable them to maximise their contribution to improving the effectiveness of safety committees.

Content

- The functions and responsibilities of Safety committees
- Legal requirements for Safety committees
- The role of the safety representatives
- Accident prevention and Investigation
- Behavioural Safety Awareness
- Risk Assessment
- Safety Inspections
- The Role of the Enforcement Agencies
- Sources of Health and Safety Information

Number of delegates

This course is intended for a minimum of 6 and, maximum of 12 delegates.

Duration and delivery options

This is an assessed **two-day** course, consisting of lectures, discussions, individual and group exercises. Multiple choice knowledge assessments lead to the award of the MPQC Certificate of Achievement.

Contact details

For further details, or to make a booking, contact MPQC at in St Albans by:

Telephone on: 01727 869008, or via

Email at: info@mpskills.co.uk.

Understanding Safety, (SHE), Committees

Who should attend?

All newly appointed members of health and safety committees or those who are to appointment, and particularly delegates with little or no experience of participating in formal meetings.

Aims

To provide course members with an understanding and awareness for the requirements for SHE committees, including the role of safety representatives and safety committees. It will enable course members to appreciate the function and structure of SHE committee meetings as a forum for promoting health and safety in the workplace and give course members a working knowledge of policies and guidance.

Content

- Overview of the legislation relating to Safety Committees
- What is a SHE committee, its role and functions
- Workplace Inspections
- Achieving effective meetings
- Roles and Relationships.

Number of delegates

This course is intended for a minimum of 6 and, maximum of 12 delegates.

Duration and delivery

This is a **one-day** course consisting of lectures discussions, DVD and group exercises. A multiple - choice knowledge assessment leads to the award of the MPQC Certificate of Achievement for those delegates successfully completing the course.

Contact details

For further details, or to make a booking, contact MPQC at in St Albans by:
Telephone on: 01727 869008, or via
Email at: info@mpskills.co.uk.

Worker Involvement: In Partnership with Management

A course developed by MPQC on behalf of QNJAC

Who should attend?

Those in the workplace with a responsibility for communicating on health and safety issues, particularly members of safety committees. This course has been specifically designed for a membership equally split between management and workforce representatives.

Aims

To provide course members with an awareness of the benefits of worker involvement in health and safety, in particular by changing attitudes and behaviour, and of the accident reduction potential achievable by working in partnership to create and maintain a positive safety culture that involves everyone.

Content

- Workforce Involvement
- Overview of relevant legislation
- HSG 263: HSE: Involving your Workforce in Health and Safety
 - Planning
 - Preparation
 - Consultation and Involvement
 - Continual Improvement
- Risk Assessment
- Workplace Inspections
- Incident Investigation – Introduction to Root Cause Analysis
- Behavioural safety Case Study

Number of delegates

A minimum of 6 and maximum of 12, equally drawn from management and worker representatives.

Duration and delivery

This is a highly interactive **one-day** course utilising lectures, discussions and group exercises, DVD and case study. A multiple - choice knowledge assessment leads to the award of the MPQC Certificate of Achievement for those delegates successfully completing the course.

Contact details

For further details, or to make a booking, contact MPQC at in St Albans by:

Telephone on: 01727 869008, or via

Email at: info@mpskills.co.uk.

Management of Contractors: A Partnership Approach

Who should attend?

Managers in quarries, processing plants and depots with responsibility for managing contractors and the contractors.

Aims

To provide delegates with the knowledge and skills and commitment to encourage cooperation between managers and contractors in the execution of projects in the extractive and mineral processing industries, thus creating effective, efficient and safe partnerships.

Content

- Definition of Contractor
- Overview of the Legislation
- Five Steps to Managing Contractors
 - Planning
 - Selection of Contractors
 - Pre-planning the Work
 - Performance Review

Number of delegates

A minimum of 6 and maximum of 12, drawn equally from managers and contractors.

Duration and delivery

This is a highly interactive **one-day** course utilising lectures, discussions, group exercises, DVD and case studies. A multiple - choice knowledge assessment leads to the award of the MPQC Certificate of Achievement for those delegates successfully completing the course.

Contact details

For further details, or to make a booking, contact MPQC at in St Albans by:

Telephone on: 01727 869008, or via

Email at: info@mpskills.co.uk.

Introduction to the CDM Regulations 2007

Who should attend?

Managers, Supervisors and Contractors, who require a working knowledge of these regulations.

Aims

To provide course members with an overview of the Construction, Design and Maintenance Regulations, 2007 so that they are aware of the main requirements of the legislation, including the duties of the duty holders, to assist in their management of those projects that fall within scope of the Regulations.

Content

- Overview of the new regulations
- Scope of the regulations
- Summary of the changes to the CDM regulations.
- What CDM 2007 expects of duty holders
- Contractual arrangements within the industry sector
- Planning and management of the work
- Communication
- Changes to the Planning Supervisor's role
- Assessing the competence and capabilities of contractors and other key project stakeholders
- Integration of the Construction (Health, Safety and Welfare) Regulations 1996

Number of delegates

This course is intended for a minimum of 6 and, maximum of 15 delegates.

Duration and delivery

This **one-day** course comprises trainer inputs, discussion and case study. Delegates completing the course will receive the MPQC Certificate of Achievement.

Contact Details

For further details, or to make a booking, contact MPQC at in St Albans by:

Telephone on: 01727 869008, or via

Email at: info@mpskills.co.uk.

Managing Site Asbestos Safety

Who should attend?

All persons with responsibility for, or interest in, the application of the regulations and good practice regarding asbestos at site, and those who need to be aware of the hazards and action to be taken.

Aims

All persons with responsibility for, or interest in, the application of the regulations and good practice regarding asbestos at site, and those who need to be aware of the hazards and action to be taken.

Content

- Introduction to Health and Safety Legislation relevant to Site Asbestos
- Health and Safety Documentation
- Management Structure
- Introducing Rules and Schemes
- Workplace Inspections
- Health Surveillance

Number of delegates

A minimum of 4 and maximum of 12 delegates.

Duration and delivery

This is a **one-day** course comprises a combination of consisting of short lectures, discussions and group exercises. Delegates successful in the multiple-choice assessment will be awarded the MPQC Certificate of Achievement.

Contact details

For further details, or to make a booking, contact MPQC at in St Albans by:

Telephone on: 01727 869008, or via

Email at: info@mpskills.co.uk.

Managing Confined Spaces

Who should attend?

This course is for managers, supervisors and key permit to work/safe systems of work staff, or anyone who needs an appreciation of the management of the safe entry into confined spaces.

Aims

To provide delegates with knowledge to ensure suitable and sufficient safety control systems are in place to ensure that confined spaces are identified and properly managed.

Content

- Health and Safety Management: The Confined Spaces Regulations 1997
- Definition Confined Space
- Planning for Success
- Hazard and Risk Control
- Permit to Work System
- Emergency Plan / Response
- Worker Training Requirements

Number of delegates

A minimum of 4 and a maximum of 12 delegates.

Duration and delivery

This is an assessed **one-day** interactive course with short tutorial inputs, group discussion, case studies and exercises. Practical demonstrations and written knowledge tests lead to the MPQC Certificate of Achievement for those successful in the assessments.

Contact details

For further details, or to make a booking, contact MPQC at in St Albans by:

Telephone on: 01727 869008, or via

Email at: info@mpskills.co.uk.

Safe Entry into Confined Spaces

Who should attend?

This course is for all persons who are likely to enter and work in confined spaces and emergency rescue personnel.

Aims

To provide delegates with the knowledge and skills require to safely enter confined spaces and to practice emergency evacuation procedures.

Content

- Health and Safety Management: The Confined Spaces Regulations
- Hazard and Risk Control
- Initial response and resuscitation
- Gas Detection
- PPE and escape apparatus
- Risk Assessment, Safe Systems, Permit to Work System
- Emergency Plan / Response
- Worker Training Requirements
- Practice in use of Safety Equipment
- Mock Emergency Exercise

Number of delegates

A maximum of 8 delegates.

Duration and delivery

This **two-day** course combines theory and practice in a range of training methods including short lectures, demonstrations, group discussions, case studies and practical instruction. Course members undertake a multiple-choice test after each of the first five modules of the course and on Day Two, after module six, each course member engages in an assessed mock emergency team exercise to test their ability to carry out an emergency evacuation procedure. Successful completion leads to the award of the MPQC Certificate of Achievement, renewable every three years following a one-day refresher course.

Contact details

For further details, or to make a booking, contact MPQC at in St Albans by:

Telephone on: 01727 869008, or via

Email at: info@mpskills.co.uk.

Safe Entry into Confined Spaces Refresher

Who should attend?

This course is for all persons who wish to renew their MPQC Certificate of Achievement for Safe Entry into Confined Spaces.

Aims

To ensure confined space workers have up-to-date knowledge and skills and to refresh personnel in all practical and theoretical aspects of confined space entry.

Content

- Definition of a confined space, the potential hazards and precautions
- Gas Detection and Assessment of Working Conditions
- Personal Protective Equipment and Escape Apparatus
- Risk Assessment, Safe Systems and Permit to Work
- Emergency Procedures and Evacuation Techniques
- Practical Session; Use of rescue Equipment and Mock Emergency Exercise

Number of delegates

A maximum of 8 delegates

Duration and delivery

This **one-day** course combines theory and practice in a range of training methods including short lectures, demonstrations, group discussions, case studies and practical instruction. Successful completion leads to the award of the MPQC Certificate of Achievement, valid for three years.

Contact details

For further details, or to make a booking, contact MPQC at in St Albans by:

Telephone on: 01727 869008, or via

Email at: info@mpskills.co.uk.

Health and Safety Awareness for Operatives

Who should attend?

This course is suitable for operatives, technicians and staff with little or no health and safety knowledge. This course can be customised to incorporate company specific issues and priorities when run in house.

Aim

To provide operatives with a basic knowledge of workplace health, safety and environmental issues.

Content

- Defining Safety
- Brief Overview of Health and Safety Law
- Safety Performance
- Hazards, Risk and Risk Control
- Vehicle Safety
- Accident Reporting
- Accident Prevention
- Behavioural Safety

Number of delegates

A minimum of 6 and maximum of 15 delegates, if classroom-based and 10, if outside work is involved, for example, quarry visit.

Duration and delivery

This is an assessed, **one-day** course comprising of short lectures, group discussion and a hazard spotting exercise. Course members receive the MPQC Certificate of Achievement.

Contact details

For further details, or to make a booking, contact MPQC at in St Albans by:

Telephone on: 01727 869008, or via

Email at: info@mpskills.co.uk.

Fire Safety Awareness

Who should attend?

This course will benefit anyone at work where fire is possible, as well as those responsible for designing and maintaining safe systems.

Aim

To increase delegates' awareness of fire safety by providing them with the knowledge of the hazards associated with fires, the controls and procedures required to minimise the risk of fire occurring and the action to be taken in the event of a fire.

Content

- Causes of Fire
- Classifications of Fire
- Consequences of Fire
- Fire Precautions
- Case Study Site Fire Incident
- Emergency Procedures

Number of delegates

A minimum of 6 and maximum of 15 delegates.

Duration and delivery

This is an assessed interactive **half-day** course consisting of short lectures and case studies. There will be plenty of examples of hazards in a variety of working environments and practical guidance on preventative measures. Delegates will undertake a multiple-choice assessment at the end of the course to test their knowledge. Those successful will be awarded the MPQC Certificate of Achievement. Where applicable, two workshops can be run in one day, back to back in morning and afternoon sessions for different groups.

Contact details

For further details, or to make a booking, contact MPQC at in St Albans by:

Telephone on: 01727 869008, or via

Email at: info@mpskills.co.uk.

Toolbox Talk Delivery Skills

Who should attend?

Anyone who needs to prepare and deliver a toolbox talk, or who wishes to improve their ability to do so.

Aim

The aim of the course is to equip delegates with the knowledge and skills required to prepare and deliver a toolbox talk and to manage questions and feedback.

Content

- Introduction to Toolbox Talks
- Benefits and Limitations of Toolbox Talks
- Planning and Preparing the Toolbox Talk
- Knowing your Audience
- Formulating the Message
- The EDIP Model
- Presentation Skills
- Preparation
- Practical Session: Preparing a toolbox Talk
- Delivery Techniques
- Giving and Receiving Feedback
- Resources
- Practical session: Presenting a Toolbox Talk

Number of delegates

A maximum of 6 delegates.

Duration and delivery

A **one-day** course, where delegates have the opportunity to prepare and deliver a toolbox talk.

Contact details

For further details, or to make a booking, contact MPQC at in St Albans by:

Telephone on: 01727 869008, or via

Email at: info@mpskills.co.uk.

Site Safety Awareness and Safe Behaviour for Road Hauliers A course leading to the MPQC, (EPIC), Driver Skills Card

Who should attend?

Those drivers who require to hold the MPQC (EPIC) Driver Skills Card, except where they can obtain it through an MPQC Approved equivalent course, and all drivers of tippers, truckmixers, flatbed trucks and dry powder tankers who want to increase their awareness of safety.

Aim

To increase drivers' awareness of safety, health, and environmental issues at work and to encourage safe behaviour during the collection and delivery of quarry materials and products.

Content

- Preventing Workplace Accidents
- Accident Reporting
- Personal Protective Equipment
- Vehicle Pre-start Checks
- Safe Driving Behaviour
- Vehicle Access and Egress
- Site Hazards
- Entering and Leaving Customer Sites
- Environmental Issues
- Vehicle-specific Hazards

Number of delegates

A minimum of 6 and maximum of 15 delegates.

Duration and delivery

This is a **one-day** course comprising of lectures, group discussions, exercises, DVD and case studies at the end of the course delegates undertake a multiple-choice assessment. Those delegates successfully completing the course are awarded the MPQC Driver Skills Card.

Contact details

For further details, or to make a booking, contact MPQC at in St Albans by:
Telephone on: 01727 869008, or via
Email at: info@mpskills.co.uk

THE MPQC Approved Centre for Periodic Training for the Driver CPC

What is it?

As from 10th September 2009 all existing LGV Drivers will be operating with a Driver Certificate of Competence, which replaces their existing LGV Licence. In order to maintain this Driver CPC, drivers will be required to undertake 37 hours of Periodic Training over a maximum period of 5 years. Periodic training is training that has been approved for the purpose by the Joint Approvals Unit for Periodic Training, (JAUPT), an organisation set up for the purpose with the agreement of the Driving Standards Agency, (DSA), and comprising two Sector Skills Councils, Skills for Logistics and GoSkills. Approved Periodic courses are essentially flexible packages comprising approved half-day and one-day modules approved by JAUPT and delivered by registered trainers operating with an Approved Centre.

About the MPQC Centre

The MPQC Approved Centre was established to provide approved periodic training specifically for drivers in the extractive and mineral processing industries, although many of the training courses we have developed are applicable for drivers operating in other sectors.

We currently have approval to deliver two one-day courses:

- MPQC, (EPIC), Site Safety Awareness and Safe Behaviour for Road Hauliers, a course leading to the MPQC, (EPIC), Driver skills Card
- Safe and Fuel Efficient Driving, (SAFED)

In addition to the above course, we are developing and will submit for approval a series of half-day modules, thus giving drivers a choice from which to make up their entire CPC periodic training package from. There may eventually be others, but for now, these half-day modules are:

- Safe Loading and Unloading of Vehicle
- Drivers' hours and Working Time Directive
- Introduction to Digital Tachographs
- Vehicle Checks
- Dealing with Incidents and Emergencies
- Customer Relations

Where will the training take place?

Course will be delivered at various locations throughout the UK and will be advertised on our website. We will also deliver course in-company on our customers' sites.

Where can I get advice on the training I need?

A lot of information is available on the Internet and we will be giving information on the MPQC Website and other means including email and briefings to various organisations with a stakeholding in the extractive and mineral processing industries. We will also give advice and information and assist you to put your training plan together if you contact us as shown below.

Contact details

For further details, contact MPQC at in St Albans by:

Telephone on: 01727 869008, or via

Email at: info@mpskills.co.uk or visit our website at

Website: www.mp-qc.org

Procedures for Design, Safe Working and Inspection of Excavations, Tips and Stockpiles for Quarry Managers

Who should attend?

Quarry Managers and Assistant Quarry Managers.

Aims

To provide delegates with the information and skills they require to manage effectively geotechnical aspects of their work in quarries, and to take an active part in quarry design and the maintenance of a safe geotechnical environment throughout the life of a quarry.

Content

- Hazards and Definitions
- Causes of Instability in Soil Slopes
- Causes of Instability in Rock Slopes
- Rockfall and Control Measures
- Geotechnical Assessments
- Inspections and Record Keeping
- Inspections and Record Keeping, (continued)
- Working Practices
- Legal Compliance

Number of delegates

A minimum of 4 and a maximum of 10.

Duration and delivery

This **two-day** course combines theory and practice in a range of training methods including short lectures, demonstrations, group discussions, case studies and practical instruction. Course members undertake 2 multiple-choice assessments and two practical written tests. Successful completion of the course leads to the award of the MPQC Certificate of Achievement.

Contact details

For further details, or to make a booking, contact MPQC at in St Albans by:

Telephone on: 01727 869008, or via

Email at: info@mpskills.co.uk.

Safe Operation and Inspection of Excavations, Tips and Stockpiles for Quarry Supervisors

Who should attend?

All quarry personnel who require knowledge of the procedures for safe operation and inspection of excavations, tips and stockpiles, and in particular, those who carry out geotechnical inspections in the workplace.

Aims

To provide delegates with the knowledge and skills they require to understand and carry out their responsibilities for the implementation of safe working procedures in relation to excavations, tips and stockpiles and conduct workplace inspections.

Content

- Hazards and Definitions
- Causes of Instability in Soil Slopes
- Causes of Instability in Rock Slopes
- Rockfall and Control Measures
- Geotechnical Assessments
- Inspections and Record Keeping
- Inspections and Record Keeping, (continued)
- Working Practices
- Legal Compliance

Number of delegates

A minimum of 4 and a maximum of 12.

Duration and delivery

This is an assessed, **one-day** course comprising of short lectures, group discussion and a Workplace Inspections' Exercise. On successful completion of the course delegates will receive the MPQC Certificate of Achievement.

Contact details

For further details, or to make a booking, contact MPQC at in St Albans by:

Telephone on: 01727 869008, or via

Email at: info@mpskills.co.uk.

Site Environmental Management for Senior Managers

Who should attend?

All managers responsible for one or more one or more operational units in the extractive and mineral processing industries, who oversee the environmental management system and have overall responsibility for identifying and improving areas and work practices from an environmental perspective. The course substantially provides the environmental knowledge requirements of NVQ in Health, Safety and Environmental Management in the Extractive and Mineral Processing Industries.

Aims

To provide delegates with the knowledge required to manage environmental issues, and understand the benefits of improved environmental performance.

Content

- Environmental issues in the extractive and mineral processing industries
- UK Environmental Legislation affecting the industry
- Environmental Management Systems (EMS)
- Environmental impacts and improvements
- Environmental risk assessments and emergency planning
- The key stages to implementing an EMS

Number of delegates

A minimum of 6 and a maximum of 12.

Duration and delivery

A **three-day** course comprising of lectures, discussions, group exercises and multiple choice assessment tests at the end of each day, followed by an assessed workplace project leading to the award of the P MPQC Certificate of Achievement.

Contact details

For further details, or to make a booking, contact MPQC at in St Albans by:

Telephone on: 01727 869008, or via

Email at: info@mpskills.co.uk.

Site Environmental Management for Quarry Managers and Supervisors

Who should attend?

Quarry managers and supervisors and candidates working towards NVQ in Safety, Health and Environmental Management in the Extractive and Mineral processing Industries at Level 3.

Aims

To provide delegates with the knowledge to manage and supervise effectively and safely site operations and activities that impact on the environment, and to ensure compliance with that legislation and quarries

Content

- Environmental issues facing the extractive and mineral processing industries
- UK Environmental Legislation affecting the industry
- Environmental Management Systems (EMS)
- Environmental impacts and improvements
- Environmental risk assessments and emergency planning
- The key stages to implementing an EMS

Number of delegates

A minimum of 6 and maximum of 12

Duration and delivery

A **two-day** course comprising of lectures, discussions, group exercises and multiple-choice assessment at the end of each day, followed by an assessed workplace project leading to the award of the MPQC Certificate of Achievement.

Contact details

For further details, or to make a booking, contact MPQC at in St Albans by:

Telephone on: 01727 869008, or via

Email at: info@mpskills.co.uk.

Instructional Techniques Course

Who should attend?

Those persons who wish to become accredited instructors within the MPQC Plant Operator Scheme.

Aims

To provide delegates with the knowledge, understanding and practical skills of instructional techniques in order for them to meet the required occupational standard for instructing others. Although primarily based on Plant Operator Training, this course can also be used to train instructors who will be training other categories of employees, e.g., technical, clerical, craft.

Content

- Why Train to Instruct?
- The Basic Methods of Instruction
- The Learning Process
- Job Analysis
- Why Do People Learn?
- What Motivates You?
- Learning Styles
- Barriers to Learning
- Individual and Group Exercises
- Mobile Plant Training
- The Need to Train and Statutory Requirements
- Risk Assessments and Method Statements in Relation to Training
- Training Records

Number of delegates

Minimum 3, maximum 6

Duration and delivery options

A **three-day** “off the job” training course followed by on-site assessments to the Learning and Development NVQ Level 3 Units for L11 (Enable Learning through Demonstration and Instruction) and L12 (Enable Individual Learning through Coaching). The third day of the course will include the first observations towards individual candidate’s achievement of the L11 and L12 Units.

Contact Details

For further details, or to make a booking, contact MPQC at in St Albans by:

Telephone on: 01727 869008, or via

Email at: info@mpskills.co.uk

Mobile Plant Operator Competence Scheme

The MPQC Mobile Plant Operator Competence Scheme is firmly established as the recognised scheme for plant operator competence within the Extractive and Mineral Processing Industries. There are two types of provision under the scheme:

- Operator Training
- Operator Competence Assessment

Who should attend?

This is a basic programme of training and familiarisation designed for new or recently appointed operators to give them the skills and knowledge required to be able to operate the machine in a working environment.

Course objectives

At the end of basic training the trainee operators will take a basic skills test. Following a period of improvership, (machine operating experience), they will then be eligible to apply for Mobile Plant Competency Certificate assessment.

Course structure and delivery methods

A **3-day** programme of instruction covering carrying out pre-start checks; start-up procedures; operation of the machine throughout all its designed motions and functions; function and safety checks on hydraulic systems; safety devices and restrictor/limit switches or stops; manoeuvring the machine to carry out function tests on brakes, steering and drive mechanisms; parking and shutdown procedures; refuelling and basic servicing; reporting of damage and faults and modifications of operating methods to suit adverse weather and night-time working. Basic training will be conducted off-the-job outside of production activities but will include simulations related as closely as possible to the real thing. Following the basic training the novice operator will be required to carry out a period of improvership, before applying for MPQC Mobile Plant Assessment certification.

Examples of courses include the following:

- Telehandler plus attachments
- Wheeled loading shovel
- Dumptruck
- Forklift
- Mobile Crane/HIAB
- Banksman – surface vehicle and slinger/signaler (1 day practical course)
- Mobile Platforms
- Bulldozer
- Roadbuilding Operations

This list is not exhaustive and training on other machines can be arranged and full details of the vehicles covered in the scheme can be obtained from MPQC Head Office.

Contact Details

For further details, or to make a booking, contact MPQC at in St Albans by:

Telephone on: 01727 869008, or via

Email at: info@mpskills.co.uk

Approved NVQ/SVQ Assessment Centre

The Approved Assessment Centre was established to help businesses when they wanted their staff to achieve occupationally relevant NVQs.

What do we do?

The Approved Assessment Centre primarily offers NVQs and SVQs relevant to the operations in the extractive and mineral processing industries, i.e, for mobile and fixed plant operatives, drilling operatives, supervisors, managers and senior managers. As the range of NVQs increases the Approved Assessment Centre will ensure that clients have an efficient organisation with which they can register their candidates for such awards. We deliver bespoke assessment programmes including learner support interventions , if required. Current awards offered through the Approved Assessment Centre are:

- Learning and Development (including Instructor and Assessor Awards)
- Plant Operations (Extractives)
- Processing Operations for the E&MPI
- Blasting Operations
- Drilling Operations
- Weighbridge Operations
- Health, Safety and Environmental Management in the Extractive and Mineral Processing Industries – SHE Awards

How?

Firstly, by reference to the MPQC office to discuss what the needs are and agree appropriate arrangements for the candidates to register for appropriate awards.

Where?

The location of the service will be dependent on the nature of the agreement and on how the candidates will be supported.

When?

The service will aim to be provided at anytime that is convenient to customers, including, if necessary at weekends.

Contact Details

For further details, or to make an appointment with us, contact MPQC at in St Albans by:

Telephone on: 01727 869008, or via

Email at: info@mpskills.co.uk, or visit our website at

Web site: www.mp-qc.org